



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-3

April 24, 2003

Mr. Ed Carr, Treasurer
KeySpan Energy Political Action Committee
(KEYPAC)
One Metrotech Center
Brooklyn, NY 11201

Identification Number: C00343988

Reference: October Quarterly Report (7/1/02-9/30/02)

Dear Mr. Carr:

On April 2, 2003, you were notified that a review of the above-referenced report(s) raised questions as to specific contributions and/or expenditures, and the reporting of certain information required by the Federal Election Campaign Act.

Your April 14, 2003 response is incomplete because you have not provided all the requested information. For this response to be considered adequate, the following information is still required.

-The Commission acknowledges receipt of your amended report and the amended Schedule A listing all the contributions for which additional information was received. However, your report is still lacking the required information for a significant number of contributors. Please provide the missing information, or if you are unable to do so, you must demonstrate that "best efforts" have been used to obtain the information. In order to establish "best efforts" you must demonstrate each of the following:

- All original solicitations include a clear and conspicuous request for the contributor information and inform the contributor of the requirements of federal law for the reporting of such information.
- If the information is not provided, no later than 30 days after receipt of the contribution you must make one follow-up, stand alone effort to obtain this information by oral or written request, regardless of whether the contribution(s) was solicited or not.